



May 5, 2010

Dear Certified Transplant Professionals:

Have you ever wished to have the chance to make a direct impact on the development of transplantation/recovery certification programs? *You can!* Now is your chance to voice your opinion and the opinions of your colleagues! The American Board for Transplant Certification (ABTC) is calling upon you to help shape its future. Please consider the opportunity to be an ABTC Representative. For the 2010 election, the elected position is the At Large CPTC Representative. Applicants or nominations will need to be individuals certified as a CPTC and active with ABTC.

As an ABTC Representative, you will be charged with the task of bringing issues of concern from certified clinical transplant and recovery professionals to the ABTC Board of Governors. You will serve as a liaison between the ABTC board and certified clinical, procurement or nurse transplant professionals.

If elected, you will be required to attend two board meetings and participate in scheduled conference calls each year of your three-year term. Travel expenses are covered through ABTC. You would also serve as an ex-officio member on the Clinical Procurement Coordinator Examination Committee and attend at least one committee meeting, generally held in conjunction with the spring Board of Governors meeting. Additionally, you will be involved in year-round projects that promote the goals of the ABTC as it serves its membership.

If you have three years or more of transplant/recovery coordination experience and have an interest in accepting the challenge and serving your colleagues in an exemplary fashion, I strongly encourage you to download and complete the form from the website at [www.abtc.net](http://www.abtc.net) and return it ***no later than Monday, May 17, 2010*** to the ABTC Executive Office, Nominations Interest, P.O. Box 15384, Lenexa, Kansas 66285-5384 or 18000 West 105th Street, Olathe, KS 66061; via fax at 913.895.4652 or via e-mail at [abtc-info@goamp.com](mailto:abtc-info@goamp.com).

The rewards of professional achievement, growth and development are tremendous! Make an impact on the certification process of your professional affiliation. Accept the challenge! *ABTC looks forward to hearing from you very soon!*

Sincerely,

Burton J. Mattice, MS, CPTC  
ABTC President

[www.ABTC.net](http://www.ABTC.net) [abtc-info@goAMP.com](mailto:abtc-info@goAMP.com)



# American Board for Transplant Certification

## Nomination Form ABTC Transplant Nurse (CPTC) At Large Representative

Name (First, Middle, Last) \_\_\_\_\_

Telephone (Area Code & Number) \_\_\_\_\_

***Business***

***Home***

E-Mail address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Current Position \_\_\_\_\_

Years in current position \_\_\_\_\_

Year received ABTC certification (must be in the field for three years in order to run for Representative) \_\_\_\_\_

**Please attach a digital photo suitable for representation in an electronic format. Do not send a photocopy. Do not send a studio photo that has been copyrighted. Maximum size is 4 X 6 inches.**

1. ABTC Volunteer Experience (please list any committees you've served on and the term of position)  
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\_\_\_\_\_  
\_\_\_\_\_

2. Transplant professional organization experience  
(List local or national offices held, activities, committees, awards, etc. and dates)  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Philosophy and objectives for seeking this office. If you are selected to run for ABTC Representative this paragraph will be printed as part of the slate of candidates information sent to the membership with the election ballot.  
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4. Special skills (such as public speaking, writing, and other special attributes you can offer ABTC)

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5. Your view of the future of transplantation/donation and ABTC's role in that future.

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5. Include a letter of recommendation from your supervisor or administrative director acknowledging your experience in the field of transplantation/donation and supporting your attendance at two board meetings and two to three conference calls each year, if elected (travel, meeting, and conferencing expenses paid by ABTC).

6. Include your current Curriculum Vitae or resume.

*By signing this form, I hereby certify that the information presented above is true and correct to the best of my knowledge. If elected, I am willing to serve a three-year term as the ABTC CPTC Representative on the Board of Governors term effective Jan. 1, 2011 and will plan on attending the October Board Meeting in Chicago, Illinois.*

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Signature

Date

**Submission of nomination form does not ensure appearance on the slate of candidates. No more than seven and no less than three candidates will appear on the 2010 ABTC Representative slate.**

**Regular Mail**

ABTC Executive Office  
Nominations Interest  
P.O. Box 15384  
Lenexa, KS 66285-5384

**Overnight Mail Only**

ABTC Executive Office  
Nominations Interest  
18000 W. 105<sup>th</sup> Street  
Olathe, KS 66061

**By Fax**

Sheila O'Neal  
913/895-4652  
E-mail:  
[ABTC-info@goAMP.com](mailto:ABTC-info@goAMP.com)

**Attachments checklist**

- Nomination form
- Letter of recommendation from supervisor or administrative director
- Curriculum vitae/resume
- Digital Photograph